



Position description and application process

Position details

Job reference	22-2025
Position title	Chief Executive Officer, Australian Building Codes Board
Classification	SES Band 2
Number of positions	One
Location	Canberra, ACT
Working arrangements	Full-time Treasury supports a range of flexible working arrangements.
Job Type	Ongoing/non-ongoing
Eligibility	Employees of the Treasury are required to be Australian citizens and must hold a current security clearance or successfully complete a clearance prior to commencement.
Contact officer	Tricia Searson or Karina Duffey at Executive Intelligence Group Phone: (02) 6232 2200 Website: www.executiveintelligencegroup.com.au
Closing date	1 September 2025 11:30pm AEST



About the Treasury

The Treasury is a respected and influential central economic agency which provides advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. The department also monitors global economic conditions to ensure Australia is well placed to respond to emerging trends.

The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne, and Perth. Treasury supports workplace inclusion and diversity with staff drawn from many professions representing a variety of backgrounds, skills and experience. The department values staff who work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years.

Treasury provides some of the best opportunities in the public service with a rewarding career and the opportunity to contribute substantially to government policy that affects all Australians. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements and salary packaging.

Treasury has approximately 1,600 employees and is comprised of seven Groups. Refer to [Attachment A](#) for an overview of the Treasury Groups.

Office of the Australian Building Codes Board

The Office of the Australian Building Codes Board (ABCB) is responsible for producing the National Construction Code (NCC), servicing the Australian Building and Construction Board (the Board) and implementing its decisions, managing and coordinating the Board's technical committees, and undertaking related research projects, and education and awareness raising activities.

The Board, funded by the Commonwealth, state and territory governments, is responsible for ensuring the maintenance of a fit-for-purpose NCC to provide nationally consistent technical requirements to provide for safe, liveable, sustainable and accessible buildings. In discharging these responsibilities, the Board takes account of trends in construction practices, regulatory settings, product innovations, consumer expectations and climate factors. The NCC provides a nationally consistent model code for design and construction of new buildings, with each state and territory government having statutory responsibility for building and plumbing regulation.

The Board comprises an independent Chair, building and plumbing industry representatives, a representative of the Australian Local Government Association, and Commonwealth, state and territory government representatives. Building Ministers of each jurisdiction meet collectively to set the policy priorities for building and construction and oversight of the ABCB, its activities and the NCC.

For further information please visit www.abcb.gov.au.



About the Role

The Chief Executive Officer (CEO), within Treasury's Housing Group, works under the direction and guidance of the Board and reports to the Deputy Secretary and National Housing Delivery Coordinator. The position has day-to-day responsibilities for leading the ABCB and managing its staff, finances and work program to deliver and maintain the NCC and overseeing policy and technical capabilities. The CEO also leads delivery of a significant work program for the Board. This work includes developing and delivering regulatory impact assessments, managing the expert technical committees, conducting public and stakeholder consultation, and producing guidance material, education and training, and related research programs.

The CEO operates in a multi-jurisdictional environment. The role is pivotal in bringing together diverse views and expert advice from the building and construction industry; other stakeholder groups; research partners; and Commonwealth, state, territory and local governments. The CEO leads this work in the service of the Board, in delivering the NCC and meeting the expectations and priorities of the Building Ministers. The CEO effectively engages and works with the building and construction sector and other stakeholders including regulators and practitioners in carrying out their responsibilities.

The CEO is appointed by the Secretary of the Treasury in consultation with the Chair of the Board. The CEO is an APS employee. The role of the CEO is set out in the ABCB Intergovernmental Agreement (<https://www.abcb.gov.au/ABCB/The-Board>).

[The role may include other duties at the Senior Executive Service Band 2 Level as assigned by the Secretary of the Treasury.](#)

Desirable Qualifications / Experience

We encourage applications from diverse backgrounds and experiences. We strongly believe that diversity of experience, perspectives, and background will lead to a better environment for our employees and better outcomes for Australia.

Ideal candidates are experienced working in and leading diverse teams and can capitalise on the positive benefits that are gained from diversity and harnesses different viewpoints.

You will be confident, adaptable to change, possess excellent stakeholder, people management and negotiation skills and the capacity to consider multiple options to resolve complex issues to ensure governments' agreed objectives in the building and construction policy space are achieved.

We are looking for an outstanding senior executive with a proven track record in the following:

- High-level leadership capability (including intellectual leadership), superior people management skills, financial acumen and experience in strategic and business planning;
- demonstrated experience establishing, building and maintaining productive working relationships to achieve objectives;

- demonstrated experience and understanding operating in a multi-jurisdictional environment;
- exceptional communication, negotiation and consensus-building skills;
- outstanding ability to achieve strategic objectives, deliver major programs in a complex and uncertain environment, with changing priorities, and taking account of emerging trends and develop contingency plans to ensure objectives are achieved; and
- analytical abilities of a high order and experience in solving complex and high profile issues.

Tertiary qualifications relevant to the responsibilities of Treasury and ABCB are desirable, but not essential.

Applications from **Aboriginal and Torres Strait Islander people**, and **people with disability** are highly encouraged because your experiences, perspectives, and background strengthens public service delivery, productivity, capability and innovation.

Application Process

The Treasury uses a range of assessment options and processes to assist in selecting suitably qualified and experienced applicants. We uphold the [Merit Principle](#) and our processes are designed to select the right people for our roles.

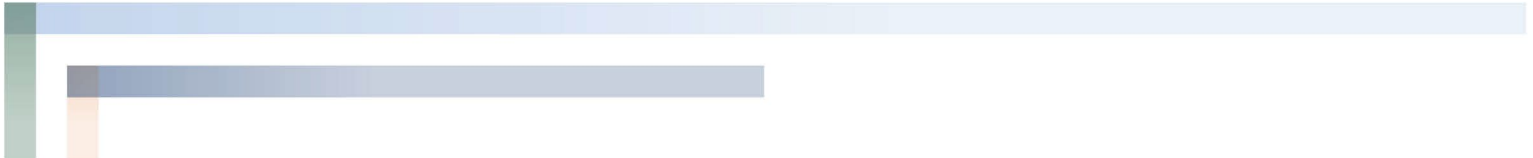
What are the steps?

Apply	Complete and submit your 'pitch' — see below (max. 750 words), and a resume of no more than five pages.
Shortlist	Applicants for this process will be assessed on their written application using the SES Leadership Capabilities .
Interview	Shortlisted applicants will be invited to attend an interview. Interviews may be held in person, by phone or video (MS Teams).
Referees	Referees may be contacted for further assessment of suitability.
Process Complete	After the delegate has approved the process, a merit pool may be established. All applicants will be notified of their outcome.

How to apply

All applications must be submitted via the Executive Intelligence Group vacancies page www.executiveintelligencegroup.com.au (Ref. No. 1015).

As part of your application, you will need to provide:

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- if possible, the name and contact details of at least one referee.
 - your current resume of no more than five pages; and
 - your 'pitch' (max 750 words), referencing the [SES Leadership Capabilities](#), detailing your relevant skills and experience against the position requirement.

If, after reading the selection documentation, you require further information please contact **Tricia Searson** or **Karina Duffey** at Executive Intelligence Group on **(02) 6232 2200**.

Communication from Executive Intelligence Group

Please ensure the contact information you supply is up to date. Your email address will be used for any further communication. If you are selected for an interview, you will be contacted by phone or email.

If at any stage you are unavailable for further contact, for example you are travelling, please contact Executive Intelligence Group at admin@execintell.com.au citing **Ref. No. 1015** as soon as possible.

RecruitAbility

RecruitAbility is a scheme that aims to attract applicants with disability. Applicants who opt into the scheme and meet the minimum requirements of the role are advanced to a further stage in the selection process. Merit remains the basis for engagement and promotion.

If you identify as a person with a disability, you can 'opt in' for RecruitAbility on the application form.

Further information on RecruitAbility is available on the [Australian Public Service Commission's website](#).



Attachment A

About Housing Group

Housing Group provides advice and enables the delivery of Government and departmental priorities in the housing, cities, planning and construction functions.

The Group is responsible for providing policy advice and analysis to support the implementation of key Government policies across the whole of the housing agenda. We work collaboratively with all of Treasury, Ministers and their offices, portfolio agencies, other government agencies in all jurisdictions and a range of external stakeholders.

The Group spans several policy functions including housing, homelessness, renters, First Nations housing, building and construction, land, planning and the national policy on cities.

About Small Business, Corporate and Law Group

Small Business, Corporate and Law Group provides advice and enables the delivery of Government and departmental priorities.

The Group is responsible for providing policy advice and delivering programs and regulatory functions to support the growth and resilience of small businesses. The Group also delivers advice and services to the department, portfolio Ministers and agencies, including on information technology, communications, parliamentary services, finance, people management, risk management, legal advice, law design and delivery, legal policy expertise and legislative compliance.

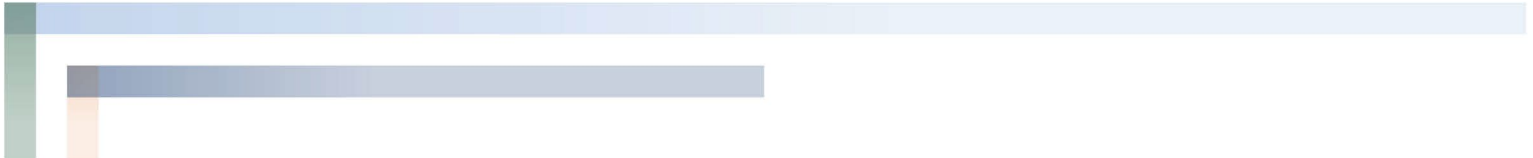
We work collaboratively with all of Treasury, Ministers and their offices, portfolio agencies, other government agencies in all jurisdictions and a range of external stakeholders. Our Group spans several functions across three divisions – Small and Family Business, Corporate and Law. This means our people have diverse knowledge, background and expertise.

About Fiscal Group

Fiscal Group aims to achieve sound and effective fiscal outcomes and to influence policy outcomes across Government. We focus both on short term and emerging priorities, as well as deep, systemic and structural policy issues.

Fiscal Group is responsible for producing the Budget and Intergenerational Report, and maintaining strong relationships with the states and territories, including making timely and accurate payments to states and territories.

In our central agency role, Fiscal Group develops and delivers high-quality advice on spending arrangements and policies across Government, taking a whole-of-economy perspective, with the aim of influencing policy outcomes to the benefit of all Australians.



We value knowledge, expertise and diverse perspectives, and seek to work collaboratively across Treasury, the public service, and with a wide range of stakeholders outside Government to ensure our advice is as well informed as possible.

About Macroeconomic Group

Macroeconomic Group promotes Australia's current and future prosperity by advising Treasury ministers on all matters of macroeconomic importance and promoting evidence-informed policy, including the climate and energy transitions.

Our people come from diverse backgrounds, with different ways of working and thinking. We draw on their experience and build their skills in economic and policy analysis, and evaluation. Leading in technical expertise and specialist knowledge on issues that span the domestic and international economic policy agenda, we are responsive, influential and collegiate.

We are trusted advisers on the macroeconomic context for policy making. We support our colleagues across the department in advising decision makers on the macroeconomic opportunities and consequences of policy options. We contribute to debate across the department, government and the wider community. We also host the Australian Centre for Evaluation which seeks to improve the quality, volume and use of evaluation evidence across the Australian Public Service.

About Markets Group

Markets Group promotes well-functioning markets that contribute to consumer and investor confidence. Well-functioning markets are central to the sustainable growth of the Australian economy and the wellbeing of the Australian community.

The work of Markets Group embraces policy processes and reforms that safeguard the public interest in consumer protection, remove impediments to competition in product and services markets and promote a stable, efficient and competitive financial system, an efficient retirement income system that delivers strong member outcomes, and sound corporate practices and conduct. Markets Group are also responsible for bankruptcy, personal property securities and credit reporting under the *Privacy Act 1988*.

Markets Group has strong relationships with business and consumer advocacy groups and maintains close working relations with the relevant regulatory agencies.

The group comprises the Financial System Division, Market Conduct Division, Digital Competition and Payments Division, Competition Taskforce Division, Australian Government Actuary and Takeovers Panel.



About Revenue Group

Revenue Group is the primary policy adviser to the Government on Commonwealth economic policy advice and implementation relating to taxation and has policy and legislative responsibility for initiatives to improve retirement outcomes for Australians.

The Group's tax policy work covers individuals, small and large businesses, including the largest of multinationals, and charities; the indirect tax system, which includes the Goods and Services Tax (GST) and the excise system which covers tobacco, alcohol and fuel products; interactions between the tax system and other jurisdictions, including through Australia's network of tax treaties; and international engagement on tax policy matters both bilaterally and multilaterally through representing Australia at various international fora, such as the OECD.

The work of Revenue Group also involves cross-cutting issues spanning taxation policy, government expenditure on pensions, and the regulation and governance of superannuation funds in improving member outcomes. The Group acts to ensure superannuation and retirement income policy delivers adequate, equitable and sustainable outcomes for all Australians throughout their working and non-working lives.

About International and Foreign Investment Group

International and Foreign Investment Group contributes to influential policy advice and analysis and effectively regulates the foreign investment regime.

The group works collaboratively with all of Treasury, Ministers and their offices, portfolio agencies, the Foreign Investment Review Board, government departments and agencies in all jurisdictions and a range of external stakeholders both domestically and internationally. The group is comprised of two divisions — International Economics and Security Division and the Foreign Investment Division.

Please refer to the [Treasury Organisational Chart](#) for further information.