



Senior Executive Service - Band 2

Head of Infrastructure, Planning and Coordination

Job Reference Number: ASA/08572/25

Position Location: Majura Park – ACT, Henderson – WA or Port Adelaide - SA

Employment Status: Ongoing Full time

Security Level: Positive Vetting

Group: Infrastructure Planning and Coordination Division

Contact Officer: Karina Duffey or Tricia Searson and quote reference number 1030

02 6232 2200 or via email admin@execintell.com.au

Closing Date: 11:30pm (AEDT), Thursday 13 November 2025

Extensions may be granted in exceptional circumstances only.



Introduction

Australia's acquisition of conventionally-armed, nuclear-powered submarines is historic and transformational. The Optimal Pathway announced on 14 March 2023, will deliver Australia a world-class capability that will see our nation become one of only seven countries that operate nuclear-powered submarines. This game changing capability will enhance Australia's capacity to deter conflict and support security, peace and economic prosperity in the Indo-Pacific.

This significant undertaking presents an exciting opportunity for dedicated, committed and aspirational leaders to lead, develop and shape the Australian Nuclear Submarine Program.

Your Role

The Head of Infrastructure, Planning and Coordination is responsible for leading the delivery of approximately \$60 billion in major infrastructure projects that support Australia's Nuclear-Powered Submarine (NPS) Program. The role oversees national infrastructure planning and delivery across key sites, including HMAS Stirling, Henderson Defence Precinct, and Osborne Naval Shipyard. This includes establishing enterprise-wide standards, managing complex regulatory and nuclear-specific requirements, and coordinating delivery partners to ensure successful, safe, and timely execution of critical enabling works and infrastructure. The Head Infrastructure plays a central role in ensuring the physical environment is in place to support sovereign nuclear-powered submarine capability.

As a senior executive within the ASA, you will provide strategic leadership and executive oversight to the delivery of key nuclear infrastructure programs. You will be accountable for cohering requirements across stakeholders and the continued planning and coordination of the infrastructure portfolio. Reporting to the ASA's technical lead, this is a complex and rewarding role that requires an experienced program delivery leader with strong executive judgement and stakeholder leadership.

Key Responsibilities

1. Lead integrated master planning for key NPS infrastructure sites, ensuring alignment across the broader national infrastructure portfolio.
2. Establish and maintain agency-wide standards, policies, and controls to guide the successful delivery of major NPS infrastructure projects, informed by industry and international best practices.
3. Provide expert advice to project teams on infrastructure governance, design, and delivery, including assurance against safety, regulatory, and technical requirements.
4. Contribute to the development of investment submissions for DEF 1-funded infrastructure projects, including early input on scope, schedule, and cost.
5. Integrate operational, technical, nuclear, and environmental requirements across the NPS enterprise and manage the alignment of these requirements with delivery partners.
6. Oversee delivery of infrastructure projects at HMAS Stirling and Henderson Defence Precinct in Western Australia, ensuring readiness for nuclear operations and compliance with relevant regulations.
7. Oversee delivery of infrastructure projects at Osborne Shipyard and the Skills and Training Academy in South Australia, ensuring integration with shipbuilding and workforce development needs.
8. Manage relationships with key delivery partners, oversee prime contracting arrangements, and ensure effective Commonwealth representation in infrastructure-related industrial relations matters.
9. Build and manage internal capability to support nuclear infrastructure delivery, including recruiting, training, and deploying specialist project teams.

Key Requirements

Essential

- Demonstrated experience and qualifications in complex program delivery.
- Strong Stakeholder engagement skills, with a record of building and sustaining relationships across government, industry and international partners.
- Exceptional leadership, communication and decision making skills, with the ability to navigate complexity.

Desirable

- Experience working with or within a large infrastructure program or international nuclear programs.
- Experience advising Ministers, government executives or boards on complex technical or strategic issues.
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Our Agency

The ASA was established on 1 July 2023 to safely and securely acquire, construct, deliver, technically govern, sustain and dispose of Australia's conventionally-armed nuclear-powered submarine capability, through the AUKUS partnership.

The ASA is an Executive Agency that reports directly to the Minister for Defence while remaining in the Defence Portfolio to ensure the integrated delivery of military capability.

The ASA has two key activities that will ensure delivery of the nuclear-powered submarine program. These activities are:

- Deliver nuclear-powered submarines in accordance with the Optimal Pathway and within government approved costs in collaboration with AUKUS Partners.
- Exemplify best practice nuclear stewardship to build and maintain naval nuclear propulsion technology, in compliance with Australian and international obligations.

The ASA works in concert with AUKUS partners, across Australian Government departments and agencies, and with States and Territories to deliver this whole-of-nation program.

Nuclear Mindset

Management and operation of nuclear-propulsion technology requires exceptionally high standards, an absolute focus on safety to avoid incidents and commitment to security to avoid its misuse. Australia's acquisition of conventionally-armed, nuclear-powered submarines will require the attainment of a nuclear mindset for the safe, secure and effective cradle-to-grave management of this capability.

The nuclear mindset is the foundation for every action, decision, policy and behaviour to ensure we keep our communities, personnel and environment safe and secure. The adoption of a nuclear mindset demands precision, excellence, attention to detail and an inherent curiosity, and each member is responsible and accountable for exhibiting and ensuring the appropriate mindset thrives.

This is an exciting, unique and once-in-a-lifetime opportunity to work on a program of national and international significance. The Agency is an integrated civilian and military workforce that draws on high-quality and high-performing team members from diverse backgrounds and disciplines who embody Defence and Australian Public Service values and work every day with a nuclear mindset.

Additional Information

Engagement may be negotiated on an ongoing or non-ongoing basis. To be eligible, applicants must be Australian citizens or receive additional approvals to work within the Agency. This is a security-designated position and the successful applicant will be required to hold or obtain a Top Secret security clearance, and undergo additional security screening protocols.

A Merit Pool of suitable candidates will be established to fill similar vacancies that may occur within the next 18 months.

To discuss the requirements of this position, after first reviewing the selection documentation, please contact Karina Duffey or Tricia Searson on 02 6232 2200 and quote reference number 1030, or via email admin@execintell.com.au.

For Senior Executive Service administrative recruitment enquiries, please contact DPG Senior Officer Management at DPG.DSOM@defence.gov.au

Remuneration and Relocation Assistance

The remuneration package includes superannuation, and, where applicable, relocation expenses. The salary component for this position may be negotiated.

ASA provides relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances.

How to Apply

Apply for this role by submitting your application through our [online recruitment system \(eRecruit\)](#) located at ASA APS Careers. If you have any questions regarding this role, email the contact officer.

For more information please refer to the [Applicant User Guide](#). Further advice on addressing selection criteria can be found in '[Cracking the Code](#)' publication located on the Australian Public Service Commission website.

Vacancies will be extended **in exceptional circumstances only**. Applicants requesting an extension must contact the Contact Officer **24 hours prior** to the vacancy closing date.

In your application you should provide a copy of your current Resume/CV and address the following:

Assessment Criteria

Applicants are asked to provide an up to 600 word application addressing their claims against the Position Description and Duty Statement contained within this Information Pack, with a focus on leadership, integrity and results.

PLEASE NOTE: ASA APS Careers is for job seekers only. We do not accept unsolicited resumes or applications from recruitment agencies and/or search firms and will not pay fees to any such organisations unless arranged with the provider prior to advertising the vacancy.

Eligibility

Employment with the Australian Submarine Agency is subject to conditions prescribed within the Public Service Act 1999.

Citizenship – To be eligible for employment within the Defence portfolio, applicants must be an Australian citizen and this requirement can be waived only in exceptional circumstances.



Health Assessment - As a condition of engagement, a mandatory pre-employment health assessment may be required where there are physical or medical requirements for the role. Your contact officer can provide further guidance on whether this is required for your role.

Organisational Suitability - Due to the sensitive work undertaken by certain teams, there may be the requirement to undertake additional suitability screening.

Security Clearance – The Australian community requires the highest level of integrity from public servants. The preferred applicant will be required to successfully undergo the [security clearance](#) vetting process at a specified clearance level.

Further information can be provided in the [Australian Government Security Clearance Applicant Guide Book](#). Please ensure that you read this information thoroughly and confirm that you meet the minimum requirements to be eligible to hold a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. The security clearance level required for this position can be found on the front page of this Information Pack.

More information on the security clearance vetting process is available on the [AGSVA website](#).

Thank you for your interest
Australian Submarine Agency